

OUR PRIVACY POLICY

Some services on this website require us to collect personal information from you. To comply with the Data Protection Act, we have a duty to tell you how we store the information we collect and how it is used. Any information you do submit will be stored securely and will never be passed on or sold to any third party.

USER ANONYMITY & PERSONAL INFORMATION

Log files are maintained and analysed of all requests for files on this website's web servers. Log files do not capture personal information but do capture the user's IP address, which is automatically recognised by our web servers.

Aggregated analysis of these log files is used to monitor website usage. These analyses may be made available to Polestar Productions staff and partner agencies to allow them to measure, for example, overall popularity of the site and typical user paths through the site.

Except as stated already, Polestar Productions will make no attempt to identify individual users. You should be aware, however, that access to web pages will generally create log entries in the systems of your ISP or network service provider. These entities may be in a position to identify the client computer equipment used to access a page. Such monitoring would be done by the provider of network services and is beyond the responsibility or control of Polestar Productions.

Polestar Productions will make no attempt to track or identify individual users, except where there is a reasonable suspicion that unauthorised access to systems is being attempted. In the case of all users, Polestar Productions reserves the right to attempt to identify and track any individual who is reasonably suspected of trying to gain unauthorised access to computer systems or resources operating as part of Polestar Productions web services.

As a condition of use of this site, all users must give permission for Polestar Productions to use its access logs to attempt to track users who are reasonably suspected of gaining, or attempting to gain, unauthorised access.

All log file information collected by Polestar Productions is kept secure and no access to raw log files is given to any third party.

USE OF COOKIES

This website does not store any information that would, on its own, allow us to identify individual users of this service without their permission. Any cookies that may be used by this website are used either solely on a per session basis or to maintain user preferences. Cookies are not shared with any third parties.

Cookies are small text files that are placed on your computer by websites that you visit. They are widely used in order to make websites work, or work more efficiently, as well as to provide information to the owners of the site.

GOOGLE ANALYTICS

_ga, _gid, _gat: Google Analytics: We use Google Analytics to monitor traffic levels, search queries and visits to this website.

Google Analytics stores IP address anonymously on its servers in the US, and neither Polestar Productions or Google associate your IP address with any personally identifiable information. These cookies enable Google to determine whether you are a return visitor to the site, and to track the pages that you visit during your session. These cookies are set only after the user has given consent to us to use cookies. [Read Google's overview of privacy and safeguarding data](#)

_ga – Expiration Time = 2 years – Used to distinguish users.

_gid – Expiration Time = 24 hours – Used to distinguish users.

_gat – Expiration Time = 1 minute – Used to throttle request rate

To opt out of being tracked by Google Analytics across all websites, visit this link:

<http://tools.google.com/dlpage/gaoptout>.

HOW DO I CHANGE MY COOKIE SETTINGS?

Most web browsers allow some control of most cookies through the browser settings. To find out more about cookies, including how to see what cookies have been set and how to manage and delete them, visit www.aboutcookies.org or www.allaboutcookies.org.

To opt out of being tracked by Google Analytics across all websites

visit <http://tools.google.com/dlpage/gaoptout>.

We are planning to enhance our cookie tool to allow users to more easily change their cookie settings after their initial choice.

CONTACT FORMS

When you submit a contact form to us we collect your name and email address so that we can correspond with you. We will only correspond with you regarding your original enquiry. Your data is only used for the original purpose, and never added to any mailing or marketing lists.

When you subscribe to our newsletter, we collect your name (only when provided) and your email address so that we can correspond with you.

Users contacting this website and/or its owners do so at their own discretion and provide any such personal details requested at their own risk. Your personal information is kept private and stored securely until a time it is no longer required or has no use. Every effort has been made to ensure a safe and secure form to email submission process but advise users using such form to email processes that they do so at their own risk.

LINKS TO OTHER WEBSITES

Our website may contain links to other websites of interest. However, once you have used these links to leave our site, you should note that we do not have any control over that other website. Therefore, we cannot be responsible for the protection and privacy of any information which you provide whilst visiting such sites and such sites are not governed by this privacy statement. You should exercise caution and look at the privacy statement applicable to the website in question.

CONTACTING US

You may contact us at

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